

Ian Gemmell: Direct Dial (01563) 576149

To: Councillors McIntyre, D Coffey, L MacLean, Darnbrough, F MacLean, Jackson and Farrell.

31 October 2000

Dear Councillor

**RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - POST OF HEAD OF SOCIAL WORK - INTERVIEWS**

You are requested to attend the **Recruitment Sub-Committee of the Policy and Resources Committee** to be held on **MONDAY 6 NOVEMBER 2000** at **0930 HOURS** in **THE MEETING ROOM, COUNCIL OFFICES, LUGAR** to consider the undernoted business.

Members are asked to note that a **Pre-meeting** will be held at **0900 hours** prior to the commencement of the interviews at 0930 hours. Tea/Coffee will be provided from 0845 hours. A buffet lunch will be provided for the Sub-Committee on conclusion of the interview process.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

IG/LR

**BUSINESS**

**INTIMATE APOLOGIES**

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".

2. **POST OF HEAD OF SOCIAL WORK - INTERVIEWS (pages 1-33)** - Submit report dated 30 October 2000 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**